



SPIDER LAKE SPRINGS CAMPERS ASSOCIATION

Minutes of the Board of Directors Meeting for October 15, 2023

Executive Present:

Teresa Nielsen – Vice President
Rob Scantlebury – Treasurer
Joanne Boomer – Secretary

Directors Present:

Petty Wong – C
Cheri Doney – G

Executive Absent:

Lottie LeGros – President

Directors Absent:

Ken Leahy – A Justine Scott – B Bill Mitchell – D
Laura Geberdt – E Doug Hogg – F

Guests:

Brian Lamb – Park Manager

Four Delegates were present.

1. Vice President Teresa Nielsen called the meeting to order at 10:03am.
2. **Approval of Agenda – Motion** by Rob Scantlebury, seconded by Petty Wong, to approve the Agenda as circulated. **Approved.**
3. **Approval of previous meeting minutes of September 29, 2023. Motion** by Cheri Doney, seconded by Petty Wong, to approve minutes. **Approved.**
4. **Business arising from Minutes/Old Business**
 - Cost recovery bills have been sent to owners involved.
 - The antenna to enable the Park Manager to work from his site has been installed. This also allows him to conduct web calls. The cost for the antennas at the store front to the Manager's site and from the Manager's office to the recycle/garbage area cost just over \$1,000.
 - Updates to the Owner's Information form have been completed. Unnecessary information was removed and leasee information added. The updated form will be added to the website and will be sent to owners in January.
 - Fines Committee has been established. An email was sent by Cheri Doney to members of the committee. The Board asks that recommendations be provided to the Board prior to the next camping season.
 - The parking pass discussion has been tabled until the November meeting.
 - Emergency Preparedness for the park was discussed at the August Board meeting. Park Manager Brian Lamb talked about preparing a package for owners but is now suggesting a walk through to show where the emergency exits are for anyone interested. Brian is also suggesting a fire hydrant demonstration. Brian will organize both in the spring.



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5. **Treasurer's Report** - Rob Scantlebury's report was circulated to the Board. (copy can be found on the store bulletin board). **Motion** by Rob Scantlebury, seconded by Cheri Doney, to accept the financial statements as presented. **Approved.**
6. **Park Manager's Report** - Brian Lamb's report was circulated to the Board.
 - Brian will attempt to fix the broken slushie machine, if not, a new one will be purchased.
 - Someone dumped their fire embers on the burn pile, which then caught on fire. Not only is this dangerous, but this type of behaviour could have destroyed our park. Anyone found to be improperly disposing of combustible materials will be subject to a fine and possible suspension of their license to occupy.
 - Brian replaced one failed sewer plant pump at a cost of \$3,000. Brian has ordered a second pump from the US, to replace the second original pump, cost is expected to be \$3,000. This unbudgeted cost, plus the gearbox and other sewer plant repairs this year amount to \$17,500. **Motion** by Petty Wong, seconded by Rob Scantlebury, to take \$17,500 from the contingency fund to pay the costs of the unbudgeted repairs to the sewer plant in 2023. **Approved.**
7. **Correspondence**
 - All emails sent to Joanne Boomer, Secretary to the Board, have been answered.
8. **Standing Committee Reports**
 - No reports given.
9. **Working Committee Reports**
 - No reports given.
10. **Delegate Question/Presentation**
 - Robbin A2, asked about the parking stickers which has been tabled to the November 19 Board meeting.
11. **New Business**
 - The Board would like to thank staff member Ken Wilson for his many years of service to the park. Ken retires this November.
 - Internet Services at the store have been upgraded and we have a new three year contact with Telus at \$100 per month.
 - Rules and Regulations Section 3 3.06 Fees and Assessments was discussed and approved. Updated Rules and Regulations will be added to the website and emailed to owners. The update is highlighted below.
 - **3.06** If the intentional actions or omissions of any License Holder result in any financial cost to SLSCA, the Board can take action to recover that cost from the License Holder, with advice, by means of **sending an invoice to the License Holder** or adding it to the annual maintenance fees of the License Holder.

There being no further business for the good of Spider Lake Springs Campers Association, **Motion** by Teresa Nielsen, to adjourn at 11:19am.

Next meeting will be November 19, 2023 at 10:00am in the park.



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Manager's Report for October 2023

- (1) The burn/branch pile area has been cleaned up. There is a pile of bark mulch that can be used by anyone wanting some.
- (2) The septic fields have been flushed and the squirt tests completed. The results will be forwarded to Roto-Rooter.
- (3) Staff have completed the yearly flushing of all our drainage pipes and collection stations. This helps us when the heavy rains arrive.
- (4) The stock pile of bottle recycling has been picked up.
- (5) Staff have been cleaning up more of the work yard.
- (6) The remaining speed bumps will be picked up in the next couple of weeks in preparation for possible plowing this winter. Please be aware that the driving speed in the park doesn't change because they are not there.
- (7) We have replaced the first of two pumps that are situated in the effluent tank located within the treatment plant. They are the original pumps and are over 25 years old. Pump #1 was completely worn out. Pump #2 can't be far behind. These pump the waste water from the plant up to the pump house at the septic field.
- (8) Our power pole program has begun for this season. Sites with rotted out power poles will be replaced. This is the responsibility of the site owners. As so many in the park have our water lines attached to them also, we have been dealing with the issues. The cost is \$75 per site.
- (9) Quads and motorcycles have been sneaking up to the septic field and driving through it to access the trail onto McPherson Road. We have repaired several broken lateral and protective covers that have been driven over. We felled a tree across the end of the field and cut out a 2.5 foot opening out of that so people could still walk through. They then pushed the tree out of the way and continued along their merry way. We repaired 2 more breaks in the lines. We have now fallen a second tree across. We will, this winter attempt to install a system that will make it easier for pedestrians.