



SPIDER LAKE SPRINGS CAMPERS ASSOCIATION

Minutes of the Board of Directors Meeting for March 19, 2023

Executive Present:

Rob Scantlebury – Treasurer
Joanne Boomer – Secretary

Directors Present:

Petty Wong – C Bill Mitchell – D
Lottie Legros – E Duane Round – G

Directors Absent:

Dave Clark – President (with regrets)
Teresa Nielsen – Vice President (with regrets)
Ken Leahy – A (with regrets)
Justine Scott – B (with regrets due to ZOOM not being available)
Doug Hogg – F (with regrets)

Guests:

Brian Lamb – Park Manager
Donna-Marie Lamb – Assistant to the Park Manager
No delegates present

In the absence of the President and Vice-President, the quorum of Directors present decided amongst themselves to appoint the Treasurer, Rob Scantlebury, to chair the meeting.

1. Treasurer Rob Scantlebury called the meeting to order at 10:02am.
2. **Approval of Agenda – Motion** to approve the Agenda as circulated by Duane Round, seconded by Bill Mitchell. **Approved.**
3. **Approval of previous meeting minutes of February 22, 2022. Motion** to approve minutes by Petty Wong, seconded by Bill Mitchell. **Approved.**
4. **Business arising from Minutes/Old Business**
 - Updated SLSCA Rules and Regulations
 - Ratifying the Rules and Regulations. **Motion** by Duane Round, seconded by Bill Mitchell to table ratifying the Rules and Regulations, as amended, corrected and changed, until the next Board meeting scheduled for April 16, 2023. **Approved.**
 - Liability Waiver for guests
 - Dave Clark will contact our insurance broker seeking information on what the Resort's insurance covers regarding liabilities. This item will be brought forward to the April meeting.



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- Store Opening
 - Rob Scantlebury asked if the Store Committee had looked into the requirements of volunteers needing a Food Safe Certificate. Lottie confirmed that Teresa Nielsen was looking into the requirements needed. **Motion** by Duane Round, seconded by Petty Wong to allow \$30.00 per volunteer to take the Food Safe Course. The funds would come out of the store budget. **Approved.**
 - Rob and Lottie to discuss what is required from the Store Committee regarding financial controls with the Store Funds.
- Wifi in the Park. Donna-Marie Lamb spoke with the Telus team lead. Telus has done a site visit and has promised to provide a report in the next couple of months.
- At the January Board meeting Brian Lamb asked to be allowed to have roofs built over the trailers in the Security and Maintenance sites near the front gate. These will be aluminum shelters. **Motion** by Bill Mitchell, seconded by Duane Round to approve the cost of \$6,500 per roof for a total of \$13,000. **Approved.**
- 5. **Treasurer's Report** - Robert Scantlebury's reports were circulated to the board. (copies can be found on the store bulletin board). Moved by Duane Round, seconded by Bill Mitchell, to accept the financial statements as presented. **Approved.**
 - Year end documentation has been supplied to Sabo, Jang & Co. so that they can complete our Financial Statements needed for our AGM reporting.
 - SLSCA and SLSHI Officer's and Director's liability insurance has been renewed.
 - On the Income Statement there is a payment for \$730 titled legal bill. This was for the Land Transparency Declaration that the park was requirement to file.
- 6. **Park Manager's Report** - Brian Lamb's report was circulated to the board. (copies can be found on the store bulletin board).
 - Cameras have been added to trouble areas.
 - Again, we ask that the barley bales that have been placed in the ponds not be touched or removed, they help get rid of the weeds.
 - If anyone has any ideas on how to get rid of the weeds in the ponds, please contact Brian.
- 7. **Correspondence**
 - All emails sent to Joanne Boomer, Secretary to the Board, have been answered.
- 8. **Standing Committee Reports**
 - The Social Committee reported that there are no activities planned for the Easter Long Weekend, as the Easter weekend is not when the park is open.
- 9. **Working Committee Reports**
 - No report.
- 10. **Delegate Question/Presentation**
 - No delegates present.
- 11. **New Business**
 - Brian Lamb will have the resort site map scanned and provide it to Joanne Boomer to update the web site.

There being no further business for the good of Spider Lake Springs Campers Association, **Motion** to adjourn at 11:20am by Rob Scantlebury.

Next meeting will be April 16, 2023 at 10:00am in the park at the store or via ZOOM.