



SPIDER LAKE SPRINGS CAMPERS ASSOCIATION

Minutes of the Board of Directors Meeting for July 16, 2023

Executive Present:

Lottie LeGros – President Teresa Nielsen – Vice President
Rob Scantlebury – Treasurer Joanne Boomer – Secretary

Directors Present:

Ken Leahy – A Justine Scott – B Petty Wong – C Bill Mitchell – D
Laura Geberdt – E Doug Hogg – F Cheri Doney – G

Guests:

Brian Lamb – Park Manager

Two Delegates were present.

1. President Lottie LeGros called the meeting to order at 10:01am.
2. **Approval of Agenda – Motion** by Doug Hogg, seconded by Justine Scott. to approve the Agenda as circulated **Approved.**
3. **Approval of previous meeting minutes of June 18, 2023. Motion** by Teresa Nielsen, seconded by Petty Wong, to approve minutes. **Approved.**
4. **Business arising from Minutes/Old Business**
 - Board Meeting Monthly Minutes. Lottie LeGros wanted to discuss if the Minutes should be posted to the website as draft prior to approving them at the next Board meeting. **Motion** by Teresa Nielsen, seconded by Lottie LeGros, that Board Meeting Minutes should no longer be approved prior to the next Board meeting, nor will they be posted to the website until approved. **Approved.**
 - WIFI Project. Lottie LeGros sent an email to the lawyer’s office to clarify the rules the Campers Association needs to follow regarding making an expenditure for WIFI in the park. Lottie is still waiting for a reply.
 - A WIFI Project Committee was created to prepare an information package to be emailed to shareholders. The Committee will come back with the final email to be approved by the Board, prior to sending to shareholders. Committee members are Chair, Cheri Doney, members Joanne Boomer, Doug Hogg and Donna-Marie Lamb.
 - Staff member Ken Wilson retires in November and has asked if the Campers Association would like to purchase his trailer, which is on one of the security/maintenance sites near the front gate. The trailer could be for a future staff member. **Motion** by Rob Scantlebury, seconded by Bill Mitchell, to thank Ken for the offer, but the offer is declined. **Approved.**
 - Ken Leahy discussed the purchase of a water trampoline for Evelin’s Pond (in front of the store). The trampoline and mat will cost approximately \$8,500. **Motion** by Ken Leahy, seconded by Teresa Nielsen, to purchase the trampoline and mat with fifty percent of the money coming from the Campers Association and fifty percent from the Social Committee fund. **Approved.** Subsequent to the July Board Meeting, further investigation determined that the pond does not have the required depth for a trampoline. Other options continue to be reviewed.



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5. **Treasurer's Report** - Robert Scantlebury's reports were circulated to the Board. (copies can be found on the store bulletin board). **Motion** by Rob Scantelbury, seconded by Teresa Nielsen, to accept the financial statements as presented. **Approved.**
 - Summer Student Grant – Brian has now hired a summer student.
6. **Park Manager's Report** - Brian Lamb's report was circulated to the Board. (copies can be found on the store bulletin board).
 - Torches being used in the park – **Motion** by Bill Mitchell, seconded by Doug Hogg, to ban the use of torches of any type, to burn weeds or light campfires. **Approved.** This information will be added to the SLSCA Rules and Regulations. Tiki torches are allowed when no fire ban is in place.
 - Siren activation has been added to the main gate. The gate will open and remain opened, to help emergency response teams during an emergency. Brian will be providing fire and ambulance services with maps of the park.
 - Leasing a site. It is mandatory to send the Park Manager information on sites that are leased.
 - A new water pump has been ordered along with parts for the septic tank so that extras are on hand.
 - Due to the continued misuse of the burn and branch pile, it was chained off. If you have anything needing to be dropped off, you must contact any staff member for directions as to where to dump your items. We will do our best to accommodate between the hours of 10:00am to 3:00pm. Telephone number is 250-240-7818. This method has been working well, saving staff time, and educating owners on what is, and is not, allowed to be dumped.
 - The washrooms are being checked more frequently due to the vandalism and will continue to be closed on long weekends from 9:00pm to 8:00am.
 - The arcade room is now open daily from 8:00am to 9:00pm.
 - Vancouver Island Health will be inspecting the slide and the store.
 - All fire extinguishers have been certified. The AED machine was certificated last year.
 - Brian is looking to hire one more part time employee.
7. **Correspondence**
 - All emails sent to Joanne Boomer, Secretary to the Board, have been answered.
8. **Standing Committee Reports**
 - No reports.
9. **Working Committee Reports**
 - The Store Committee gave an update on the reopening of the store. Sales of ice cream and clothing have surpassed expectations. More volunteers are needed, please email Teresa at teresalynn142@gmail.com if you can help.
10. **Delegate Question/Presentation**
 - Delegates Heather and Bill Hall, A47 spoke during the water trampoline discussion. Heather and Bill feel there must be a better way to get the water flowing and get rid of the weeds than purchasing an approximately \$8,500 trampoline and mat.



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11. New Business

- A new playset for older children will be built by park staff. It will be in front of the store where the volleyball court is. The volleyball court will be moved to one end of the large playing field. Brian Lamb will come back with a concept for approval at a future Board meeting.
- Realtor signs are only permitted on an owners' site, not on common ground.
- Guest RV Registration is mandatory.
 - It is the responsibility of all owners to register a guest that is bringing an RV into the park.
 - If a guest with an RV requests entrance into the park, staff will ask if they have been pre-registered by the owner of the site they are visiting. If they have not been pre-registered, they will not be permitted entrance into the park.
 - Staff will be checking sites for guest RVs. If the owner has not pre-registered the guest RV, they will be given the Guest RV Registration form and asked to fill it out and return it to the Manager's office. This will only be done once.
 - If an owner continues to not pre-register a guest RV, they will be charged a cost recovery fee of \$50.00 per day.
 - As per SLSCA Rules and Regulations, Section 4 Occupancy, 4.07, guest trailers are not to exceed seven (7) days consecutive and a cumulative period of twenty-one (21) days in any calendar year, should they do so, a cost recovery fee will be levied on the owners of the site.

There being no further business for the good of Spider Lake Springs Campers Association,
Motion by Lottie LeGros, to adjourn at 12:44pm.

Next meeting will be August 20, 2023 at 10:00am in the park.

Managers Report for July 2023

1. The burn/branch pile has been chained off. Staff will assist arranging offloads between 10:00 a.m. and 3:00 p.m.
2. We are hopeful to have the Arcade open the last week of July.
3. The play center at the store is being re-aligned again this week. It was wrecked again by older youths on the July long weekend. The rock climbing wall is being completely rebuilt.
4. The proposed ramp for Angel Pond will be in place shortly.
5. A bin was brought in by DBL and all the lumber at the burn pile was carted away.
6. More signs have been ordered for the store parking area and no parking on roadways.
7. The remaining speed bumps will be put down this week.
8. Emergency exit roadways have been cleaned up.
9. More planter boxes have been constructed and placed around the park.
10. Two spots in the park had to have dangerous trees removed in the past couple of weeks. All went well.
11. Stain has been purchased so that we can finish off the projects we started.
12. Both E block transfer and C block transfer stations had plugged pumps last week. Each transfer station has 2 pumps. One of the pumps in the E block station had to be replaced.