



SPIDER LAKE SPRINGS CAMPERS ASSOCIATION

Draft Minutes of the Board of Directors Meeting for August 21, 2022

Executive Present:

Dave Clark – President
Teresa Nielsen – Vice President
Rob Scantlebury – Treasurer

Directors Present:

Ken Leahy – A Justine Scott – B Petty Wong – C
Bill Mitchell – D Lottie Legros – E Doug Hogg – F
Duane Round – G

Executive Absent:

Joanne Boomer – Secretary (with regrets)

Guests:

Brian Lamb – Park Manager
Six Delegates

1. President Dave Clark called the meeting to order at 10:00am.
2. **Approval of Agenda – Motion** to approve Agenda by Duane Round, seconded by Teresa Nielsen. **Approved.**
3. **Approval of previous meeting minutes of July 17, 2022. Motion** to approve minutes by Ken Leahy, seconded by Bill Mitchell. **Approved.**
4. **Business arising from Minutes/Old Business**
 - Path at creek opening at Angel Pond will have more rocks added. Path has been thinned out to dirt due to being used as pathway by people dragging pond toys.
5. **Treasurer’s Report** - Robert Scantlebury’s reports were circulated to the board. (copies can be found on the store bulletin board). Moved by Robert Scantlebury, seconded by Bill Mitchell, to accept the financial statements as presented. **Approved.**
 - Insurance has increased by \$1,536, slightly over our budgeted amount.
6. **Park Manager’s Report** - Brian Lamb’s report was circulated to the board. Report attached.
 - WIFI – TELUS Work Crew Supervisor contacted Brian. Installation likely to happen when the work crew is on the Island sometime in November. Brian will keep us updated.
 - Call Box at lower washrooms - Brian has been in communication with Island Communications to get parts for call box so it can be installed.
 - Parking issues - there has been big issues with people parking in a manner where roads are being blocked. Repeat offenders will receive a written letter.



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- Laundry Rooms - 3 washers and 2 dryers are currently out of order in the upper and lower laundry rooms. Brian is looking into replacing with new commercial coin-operated washers and dryers from Coast Appliances. This would be a capital expenditure and coin revenue would serve as recovery fees. For this season, we are trying to get one used washer and one used dryer and have new commercial ones for the 2023 in camping season. An extended warranty will also be researched. Duane Round moved we approve a budget of \$15,500 for 5 new units. Teresa Nielsen seconded. Carried.
7. **Correspondence**
 - All emails sent to Joanne Boomer, Secretary to the Board have been answered.
 8. **Standing Committee Reports**
 - Audit Committee has been formed by Petty Wong with Kevin Baker and Sylvia Hickey. They will be looking at the financial reports for January to December 2021. Although no changes can be made to these approved statements, changes in format and presentation can be made for successive years. The first meeting was held August 21st after the board meeting.
 9. **Working Committee Reports**
 - No reports.
 10. **Delegate Question/Presentation**
 - C20, Doug Flaman requested approval to use a “toy hauler” as a sleeping unit. Brian has reviewed the proposal and has assessed that the proposal conforms to the Rules and Regulations.
 - A1, Monica Buyer and Kelly Brooks, submitted a letter proposing that Main Pond be renamed Evelyn’s Pond for Evelyn Wilson, who has been swimming in Main Pond since Spider Lake Springs opened. A memorial log has been donated by Monica Buyer and Kelly Brooks to be used as the new sign. The Board thanked them for their proposal and thoughtfulness, and voted unanimously to approve the request. **Motion** to approve by Teresa Nielsen, seconded by Duane Round. Carried.
 11. **New Business**
 - **Motion** by Duane Round, seconded by Ken Leahy to suspend the Gate Key Access for a Guest of the Lessee of Site A29. Carried.
 - **Motion** by Teresa Nielsen, seconded by Bill Mitchell, that in accordance with Section 12.2 (d) and Section 11.6 of the Rules and Regulations of Spider Lake Springs Campers Association, the License Holder of A29 be issued an Infraction Notice with a 15-day action time limit, after which time the Park Manager and his staff shall attend at the site and remove all items of personal property of the Lessee. Carried.

Next meeting will be September 18, 2022 at 10:00am in the park at the store.

There being no further business for the good of Spider Lake Springs Campers Association, **motion** to adjourn at 11:20am by Bill Mitchell.

The Board met in-camera at 11:23am and adjourned at 12:10pm.



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August 2022 Park Managers Report

1. Our annual inspection for the waterslide by VIHA has been completed. All good.
2. The front loading washing machine in the lower laundry is still out of service. Also, we have 1 dryer in both upper and lower laundry that are not working properly. For now, please be mindful of the signage on the units.
3. The security officers hired for the long weekends have worked out well. There were no problems reported on the last long weekend.
4. I have purchased a second batch of Calcium chloride and hope to have it applied this week. This will cover the dust concerns for the rest of this season.
5. Staining around the park has commenced.
6. New handrails have been installed on the stairs and landing at the waterslide. Upgrades to the walkway will be done shortly.
7. The trash tank that was installed earlier this year in the lower section of the septic system has been working well. The only issues last month were with one transfer station having a plugged pump. (string ball and Lysol wipes)
8. A bin for the lumber removal at the burn site will be ordered. We have to hand load the bin. Please ensure the lumber waste is metal free, broken down so we can manage the pieces and stack it nicely so we don't have to fight to move it. It amazes me to see a neatly stacked pickup go into the site and when I am next there, I observe the whole load is thrown off into a twisted pile strewn across the lot.
9. (This past month we have had a bad time with graffiti at the Longhouse. We cleaned up the offensive parts. Since then, more has been added. If anyone would like to have a look at some of the old and the new, before we paint over it, I invite you to do so. Any help identifying the persons responsible would be appreciated.