



SPIDER LAKE SPRINGS CAMPERS ASSOCIATION

Minutes of the Board of Directors Meeting for March 21, 2021 VIA ZOOM

Executive Present:

Dave Clark – President
Teresa Nielsen - Vice President
Rob Scantlebury – Treasurer
Joanne Boomer - Secretary

Directors Present:

Ken Leahy – A	Justine Scott – B	Petty Wong - C
Bill Mitchell – D	Lottie Legros - E	Doug Hogg - F
Cheri Doney - G		

Guests:

Brian Lamb - Park Manager
Rob Pick G14

1. President Dave Clark called the meeting to order at 10:00am.
2. **Approval of Agenda - Motion** to approve Agenda by Ken Leahy, seconded by Bill Mitchell. **Approved.**
3. **Approval of previous meeting minutes of February 21, 2021. Motion** to approve minutes by Bill Mitchell, seconded by Doug Hogg. **Approved.**
4. **Treasurer's Report** - Robert Scantlebury's reports were circulated to the board. (copies can be found on the store bulletin board). Moved by Rob Scantlebury, seconded by Ken Leahy to accept the financial statements as presented. **Approved.**
 - Board of Directors liability insurance is due.
 - Financial documents have been sent to the Accountant requesting a Financial Report that will be available for the 2021 AGM meeting.
 - Student Grant. We should know in April if we will receive a student grant. If we do receive the grant, we have the budget to hire two students instead of one.
5. **Park Manager's Report** – Brian Lamb's report was circulated to the board. Report attached.
 - Teresa spoke regarding a COVID incident at her work place and the importance of park staff having protocols in place. Brian is updating the staff manual making sure it is up-to-date.
 - Brian has signed up for a pool operators' licence course that takes place in June.
 - Interviews for the security position have been completed. Brian has given a candidate an offer and his hoping he will be in place by the opening of the camping season.



SPIDER LAKE SPRINGS CAMPERS ASSOCIATION

- Brian will have new overflow and drop of/pickup only signs up prior to opening day.
 - Roto-Rooter will be testing the sewer system and start work on the trash tanks.
 - ATF Tree Service will complete removing dangerous trees from five lots. Some campers have asked to have trees removed or topped that are not dangerous and will be using the service at their own expense.
 - Brian will be reviewing all building/alterations to site documents to make sure they comply with SLSR current Rules and Regulation.
6. **Business arising from Minutes/Old Business**
- Teresa and Cheri's work on updating the Board Manual is almost complete.
7. **Correspondence**
- All emails sent to Joanne Boomer, Secretary to the Board have been answered.
8. **Standing Committee Reports**
- Social Committee. Justine Scott working on a survey to be sent to campers on events for the 2021 camping season.
9. **Working Committee Reports**
- Ken gave an update on the Future Planning Report (attached).
10. **Delegate Question/Presentation**
- Rod Pick of G14 presented two suggestions for camper participation.
 - Community Garden. The Board thought this was a great idea but due to COVID restrictions it may not happen this camping season. This suggestion will be added to the Future Planning Committee report and Rod will work with Ken Leahy and our Park Manager to make it a reality in the future.
 - Geocache Game around the park where people would need to find all the hidden geocaches. Rod and his wife Kari have volunteer to get this event off and running. Funds for supplies and prizes will be provided from the Social Committee funds. Watch for future announcements via our website!
11. **New Business**
- Camper Request – To purchase common ground.
 - Over the years we have had numerous requests to change the original property lines on lots, including owners asking if they could purchase common ground areas surrounding their property. If this was permitted it would mean a constant changing of property lines. As such, no property lines on lots at Spider Lake Springs Resort will be altered. **Motion** by Cheri Doney, seconded by Lottie Legros, no owner will be allowed to purchase common ground. **Motion approved.**
 - Camper Request – Ban smoking on common ground.
 - The Board does not feel a total ban should be imposed or added to our Rules and Regulation document. SLSR Rules and Regulations document, Section 8. Resort Safety – 8.22 Smoking should be followed.



SPIDER LAKE SPRINGS CAMPERS ASSOCIATION

Section 8. Resort Safety – 8.22 Smoking As per the laws of British Columbia there is no smoking of any sort allowed in areas frequented by children. Therefore, there is no smoking allowed at the ponds, tennis courts, clubhouse or longhouse.

As per the laws of British Columbia the smoking of tobacco products, cannabis or vaping products are not allowed at indoor public places, in vehicles, on boats and within six meters of any doorway, window or air intake.

- Ashtrays have been placed in key areas near the store, ponds and longhouse.
- People need to show a little common sense when smoking cigarettes, please do not smoke around or **in** the ponds.
- Marijuana use, is not permitted in any public areas.
- Camper Request – That fishing in front of the lots from the access path to Ryan's pond to Melanie Creek be disallowed. The Board agrees that fishing should not take place on the path to Ryan's pond to Melanie Creek. Staff will put up new signage.
- Campers Concern – The drop off parking area at Angel Pond and laundry/washroom. Staff will be adding new signs that firmly state the parking is for drop off only not all-day parking and signage will be added to show campers where overflow parking is available.
- Emails for board directors on the website will be added to the Contact tab on our website.
- 2021 AGM Meeting Discussion. Due to COVID restrictions the 2021 AGM meeting may be held electronically with ZOOM also being an option. Details to follow.

Meeting adjourned at 10:54am.

Next meeting will be April 18, 2021. Provincial rules regarding travel/gatherings at the time of the next meeting will dictate if the meeting will be held at the store or by all members via Zoom.



SPIDER LAKE SPRINGS CAMPERS ASSOCIATION

March 2021 Manager's Report

1. Continue to deliver fire wood.
2. Many new lot sales and permits being requested.
3. Sites being pinned through out the park; conversations are underway with regards to discrepancies with sites building under old permits prior to my arrival.
4. Researched Pool operators' licence, potentially can take it online in mid June in the event we open the water slide.
5. Researched COVID rules on having water slide open. Will need appropriate volunteers to keep crowds down, will most likely need 3 to 4 volunteers. Especially long weekends. Further discussion may need to happen to clarify this number.
Question - If we are to keep group levels at 50 individuals, how do we do this at the water slide especially long weekends? Pre sell tickets, have more than one opening per day, example 12-1:30 do sanitization 2- 3:30. Lines will need to be painted in place to mark social distancing at the line up etc.
6. Working on COVID signage for park opening as per BC Health Authority
7. one at the gate to remind campers and guests of the regular Covid questions - have you been out of the country during the last two weeks, have you been out of BC in the last two weeks, have you been near some one who may have experienced Covid symptoms. Etc. If you have any suggestions please share.
8. I have been researching WCB Covid expectations, to the most part we meet compliance but have a few tweaks to make.
9. Example, binder of WCB Covid and Health and safety will be available for all staff by April 1st. Currently researching and clearly understand all WCB standards and expectations for COVID. Most information is for employers with 9 or more staff members. I would like to have clear understanding with out going overboard.
10. In place, all staff have masks, we travel in separate carts, wear gloves where applicable, for example cleaning washrooms and common guest area. In the event where we need to work less than 6ft within one another we wear our masks. Extra masks and gloves are provided in work shop area. As well, all staff take their lunches separately and apart from one another.
11. Operational is the Jeffery and Carter Road drainage system, we need to gravel the road to complete.
12. Ten valves in the main water system have been replaced.
13. Staff is working throughout the park to do as much beautification as we can before opening.



SPIDER LAKE SPRINGS CAMPERS ASSOCIATION

Spider Lake Spring Resort Planning Committee Report

Suggestions from campers have been:

- Park benches and tables placed around park area.
- Request for speed bumps
- Library Boxes in park
- Request for Wi-Fi throughout the park
- 50 Amp service
- Lawn bowling area and putting green
- Fountains in some ponds
- Arcade placed in the store
- Movies in the clubhouse
- A complete rebuild of Angel Pond and sitting area.

Some new benches and tables have been placed in the park with additional tables and benches to be installed during the coming camping season.

At this time no additional speed bumps will be installed this year.

Library Boxes will be installed during the camping season.

We have contacted Telus to enquire about cost of installing Wi-Fi throughout the park and are waiting for a response.

50-amp service will be explored: We know this would be a huge expense to all camping sites.

We have located an area that would suit a lawn bowling course and an area that would suit a putting green will be calling on volunteers to develop the site.

At this time, we do not have the voltage to run fountains in the ponds.

We will be exploring the possibilities of moving the arcades machines into the store and using the clubhouse for other events.

Minor improvements/additions will be made around angel pond. Angel pond has had many improvements in the last five years including: dredging, grass area rebuilt and drainage.

Note: Due to Covid we have not formed an official Planning Committee.