



SPIDER LAKE SPRINGS CAMPERS ASSOCIATION

Minutes of the Board of Directors Meeting for June 20, 2021

Executive Present:

Dave Clark – President
Teresa Nielsen - Vice President
Rob Scantlebury – Treasurer
Joanne Boomer – Secretary

Directors Present:

Ken Leahy – A	Justine Scott – B	Petty Wong - C
Bill Mitchell – D	Lottie Legros - E	Doug Hogg - F
Duane Round - G		

Guests:

Brian Lamb - Park Manager
Nine Delegates

1. President Dave Clark called the meeting to order at 10:05am.
2. **Approval of Agenda - Motion** to approve Agenda by Teresa Nielsen, seconded by Bill Mitchell. **Approved.**
3. **Approval of previous meeting minutes of May 16, 2021. Motion** to approve minutes. **Approved.**
4. **Business arising from Minutes/Old Business**
 - Dave and Brian continue to review the Lease Agreement that owners must provide to the Park Manager. They will then send to Board members for approval.
 - Brian continues to work on completing the manual for the Park Manager.
 - Brian to post new overflow and drop-off/pickup only signs.
 - Brian continues to work on the changes to the fence height rule.
 - Brian working on repairing the bulletin board near the front gate.
 - Building of bike ramps is ongoing.
 - Ken still dealing with Telus regarding WIFI in the park.
 - Ken to talk to Brian about changing retaining wall to Allen blocks instead of wood when need of replacement.
 - Ken asked if the park owns a line making machine for use for lawn bowling and badminton court. We do not have a line making machine. Brian suggests using plastic piping.
 - Main Pond cleanup continues.
 - The Board continues to try to find out who owns the arcade games that are in the club house. It has been suggested that the games be moved to the store. This is delayed until the store is open, which will not happen this season.



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- Donna-Marie Lamb, C38, has volunteered to develop a plan to cleanup the SLSR store so that it will be ready next season as it is in need of a good cleaning after not being used for two seasons. This may include moving the arcade games into this area. The store will not reopen this season to sell goods but we may be able to use it as a club house for youth. Donna-Marie will be looking for volunteers to help with this project and will present her plan at the July Board meeting.
 - Summer student positions have been filled. Welcome Curtis Goode and Lucas Adams. Both will begin working at the end of June.
5. **Treasurer's Report** - Robert Scantlebury's reports were circulated to the board. (copies can be found on the store bulletin board). Moved by Robert Scantlebury, seconded by Ken Leahy to accept the financial statements as presented. **Approved.**
- All site Maintenance fees have been paid.
 - Property taxes went up \$1,000.
 - Park insurance is coming up for renewal.
 - Duane Round asked if the Board had a Capital Replacement Plan and how was the \$100 increase to Maintenance Fees determined.
 - There is no formal Capital Replacement Plan. The Board uses the Contingency Funds at present, on an as-needed basis.
 - Any increase to Maintenance Fees is determined every November during a Board Budget meeting.
6. **Park Manager's Report** - Brian Lamb's report was circulated to the board. Report attached.
- May Long Weekend saw 270 of the 310 sites occupied.
 - Security has been hired for the July, August and September Long Weekends. Security patrols will take place over 3 days of each long weekend.
 - Waiting for the inspection of the waterslide. Hoping to open in July.
 - Washrooms are open, no showers as yet due to ongoing COVID concerns. Hours of operations will continue to be 10:00am to 9:00pm.
7. **Correspondence**
- All emails sent to Joanne Boomer, Secretary to the Board have been answered. Any emails with questions regarding Rules 4.3 & 4.7 will be answered by Dave Clark, President of the Spider Lake Springs Campers Association.
8. **Standing Committee Reports**
- Justine Scott discussed the July events.
 - In 2020 celebrations for the 30th Anniversary of the Park had to be cancelled. Plans are in the works to celebrate this during the September Long Weekened. We are looking for photos to display at the store. Contact Justine Scott at slsdirector.b@gmail.com.
 - Justine will be getting a Class D Bingo License.
 - The rules regarding 50/50 draws have changed. The Social Committee will be discussing if they will continue with these draws.



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9. Working Committee Reports

- No reports given.

10. Delegate Question/Presentation

- Donna-Marie Lamb, C38, has offered to contact the Return It program with regards to them installing bottle return containers in the park.

11. New Business

- Legal Services. The Board is happy to report that site sales documents are now being processed in a timely manner.
- Clarification of Rules and Regulations Section 4 Campsite Occupancy, 4.3 and 4.7 were discussed.
 - President Dave Clark suggested a Committee be formed to look at all ramifications to these rules asking that a report be delivered by September. Dave also suggested a Town Hall meeting be planned to deliver the Committee's findings.
- Duane Round asked if our playgrounds need to be inspected and what type of insurance does the Park carry.
 - Treasurer Rob Scantlebury feels the Park is adequately insured but will look into the Park's insurance coverage and get back to the Board.
- Duane Round would like to consult with Brian Lamb regarding ongoing plans for the dog pond. Brian is happy to speak with Duane.
- Ken Leahy would like to give a big thank you to all staff members for working to make the Park look great.

Meeting adjourned at 12:03pm.

Next meeting will be the July 18, 2021, 10:00am in the Park at the Long House.

June 2021 Park Manager's Report

1. Second Coyote is positioned at Ryan's Pond.
2. Water line has been revamped from Angel Pond to the Dog Pond to increase consistent water flow.
3. All leaking water lines to individual sites have been repaired.
4. Retaining wall at the end of the volley ball/ A1 area is in the process of being replaced.
5. Replacement AED batteries have been ordered.
6. Ryan's Pond exit screen has been rebuilt, exit area has been rebuilt to secure screen. Fish restocking in ponds is now a go.
7. Summer student positions have been filled. Welcome Curtis Goode and Lucas Adams. Both will begin working at the end of June.