



SPIDER LAKE SPRINGS CAMPERS ASSOCIATION

Minutes of the Board of Directors Meeting for January 17, 2021

Directors Present:

President:	Dave Clark (B04) via Zoom
Vice President:	Teresa Nielsen (D37) via Zoom
Treasurer:	Robert Scantlebury (A-19) via Zoom
Secretary	Joanne Boomer (C42) via Zoom
Section A:	Ken Leahy (A20) via Zoom
Section B:	Justine Scott (B27) via Zoom
Section C:	Petty Wong (C39/40) via Zoom
Section D:	Bill Mitchell (D38) via Zoom
Section E:	Lottie Legros (E21) via Zoom
Section F:	Doug Hogg (F23) (not present)
Section G	Cheri Doney (G23) via Zoom

No delegates were present.

1. President Dave Clark called the meeting to order at 10:05am.
2. **Approval of Agenda - Motion** to approve Agenda by Ken Leahy, seconded by Bill Mitchell. **Approved.**
3. **Approval of previous meeting minutes of November 15, 2020.** A minor change from 2021 Budget is posted to will be posted at the store once approved at this meeting. **Motion** to approve minutes with minor change by Dave Clark, seconded by Teresa Nielsen. **Approved.**
4. **Treasurer's Report** - Robert Scantlebury's reports were circulated to the board. (copies can be found on the store bulletin board). Moved by Rob Scantlebury, seconded by Justine Scott to accept the financial statements as presented. **Approved.**
 - Motion to allow Rob to use and then return money in the contingency fund if needed prior to all Maintenance/Hydro fees being paid by owners, motion by Dave Clark, seconded by Teresa Nielsen. **Approved.**
 - Motion to approve the 2021 Budget. Moved by Rob Scantlebury seconded by Ken Leahy. **Approved.**
5. **Park Manager's Report** – Brian Lamb's report was circulated to the board. Report attached.
 - Report from Rooter Router says all systems/testing look good.
 - Owner of two sites has been asked to cleanup his sites or staff will and owner will be charged, as per Rules and Regulations Section 7 Campsite Maintenance. Owner has agreed to cleanup the sites by March.



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- Brian working with Al Mainprize to digitally map all 310 sites in the park for the purpose of accurate site boundaries for up-to-date records. Brian had initiated a project to have all site boundaries mapped during the off season and having these maps will cut down the hours and hours Brian and staff are having to spend trying to confirm the boundary pins. Brian has also asked Al for a digital map of water lines in the park. Approximate cost is \$1,500.
 - In November Brian discussed the purchase of a new grader but Brian has since decided it is not required/needed at this time.
 - Brian was asked if the plough could be used to grade the park roads, the answer is no.
 - Park Security staffing was discussed. Brian has drafted an agreement and is in discussions with the current park security staff members. Motion to confirm that security staff fall under the Park Manager's responsibilities and he has the authority to sign the Security Agreement on behalf of the Campers Association. Motion by Ken Leahy, seconded by Teresa Nielsen. **Approved.**
6. **Business arising from Minutes/Old Business**
- No business arising.
7. **Correspondence**
- All emails sent to Joanne Boomer, Secretary to the Board have been answered.
8. **Standing Committee Reports**
- Social Committee. Justine Scott will email/call Tracy Zayik to discuss possible events for the 2021 camping season.
9. **Working Committee Reports**
- No reports.
10. **Delegate Question/Presentation**
- Traci Casson B53, sent a question via email regarding the purchase and use of more speed bumps and a question regarding the maintenance increase.
 - We can't get people to slow down with the present speed bumps, hence the order for and the placement of more speed bumps.
 - Increase of Maintenance Fee going to \$1,250. The reason for the increase is increased costs across the board for hydro, garbage, telephone, wages, park services, road and site maintenance and, by and large, maintenance of our infrastructure which is now 30 years old. Some is worn-out, in spite of on-going maintenance. It's old, needs repair and then must be brought up to current-day standards, at current-day costs.
 - Scott Dempsey G29, sent a question via email regarding how many paid positions will there be for the 2021 camping season and a question regarding the contingency funds.
 - 2 full time employees - 80 hours/week. 2 part-time employees – 15 days/month each on opposing workdays, on a 4 on and 4 off rotation. One of the part-time employees only works 7.5 hrs/day. An application has been submitted for a grant for a summer student.



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- Each year \$50.00 of the Maintenance Fee goes into the contingency fund.
- 11. **New Business**
 - City of Duncan surplus benches and picnic tables.
 - Dave Clark put in a bid and was successful in picking up 6 metal benches and 1 metal picnic table for \$735. Dave is requesting reimbursement. Motion to reimbursement Dave Clark, motion by Teresa Nielsen, seconded by Joanne Boomer. **Approved.**
 - SLSR Website Upgrade
 - The SLSR website has not been updated since 2014. It is not loading as fast as it should and the plugin that provides the filebase is no longer supported/updated which makes for a potential security risk. John Vickers our web developer will give suggestions for changes. Motion to approve up to \$1,000 to update SLSR website, motion by Joanne Boomer, seconded by Rob Scantlebury. **Approved.**
 - Donna-Marie Lamb, C38 has volunteered to run the store if it is open for the 2021 camping season.
 - Legal Services
 - Tabled until June 2021.

Meeting adjourned at 11:51am.

Next meeting will be February 21, 2021. Provincial rules regarding travel/gatherings at the time of the next meeting will dictate if the meeting will be held at the store or by all members via Zoom.



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December 2020/January 2021 Park Manager's Report

- The large sand build-up at the creek end of Larry's Pond has been dug out. Ken has dug a trap further up the creek to catch the sand before it hits the pond, saving us from having this problem in the future.
- All the Alder trees around the Longhouse have been removed. The forested side of the building has been bark mulched.
- A drainage ditch was dug at the Treatment plant. Six inch perf pipe and drain rock were installed before backfilling. This is in preparation for the trash tank installation, hopefully, in the spring.
- The large septic field is comprised of four 100' x 100' fields. Each field has a main line running across it in the middle with 10 lateral lines exiting off both sides of the main. These fields have been dug up and had shutoff valves installed on each side of the mains at each lateral line. The lateral lines have had proper ends installed so that the fields can now be flushed. This task was completed by our staff, while still doing other daily tasks, in just under 5 weeks. I thank each of you for a job well done.
- We are presently rebuilding the fencing around the dog park.
- Improved drainage has been completed along the road downhill from the tennis courts.
- An upgraded drainage system is being installed in the middle overflow parking lot.