



SPIDER LAKE SPRINGS CAMPERS ASSOCIATION

Draft Minutes of the Board of Directors Meeting for May 17, 2020

The meeting was conducted via ZOOM and at the store.

Directors Present:

President:	Henry Helin (D07)
Vice President:	Elaine Layman (G13)
Secretary	Joanne Boomer (C42)
Treasurer:	Robert Scantlebury (A-19)
Section A:	Ken Leahy (A20)
Section B:	Dave Clark (B04)
Section C:	Linda Wood (C41) (absent)
Section D:	Teresa Nielsen (D37)
Section E:	Lottie Legros (E21)
Section F:	Doug Hogg (F23)
Section G:	Cheri Doney (G23)

No delegates were present.

1. President Henry Helin called the meeting to order at 10:14am.
2. **Approval of Consent Agenda** - Motion to approve Consent Agenda by Ken Leahy, seconded by Doug Hogg. **Approved.**
3. **Social Committee Report**
 - a. All events have been canceled/on hold until at least July.
4. **Treasurer's Report - Robert Scantlebury's reports were circulated to the board. (copies can be found on the store bulletin board)**
5. **Maintenance/Management Report – Al Mainprize's report was circulated to the board. Report attached.**
6. **Old Business**
 - a. No old business.
7. **New Business**
 - a. Joanne asked if the bulletin board located at the store that campers place information on could be replaced as it is very old and in terrible condition. Ken will research which type of bulletin board would be best and purchase one.
 - b. The new techno flex speed bumps that are easily moved around the park have been placed in some of the areas where speeding seems to be an issue. **Motion:** To purchase another six sets of the 72 inch and two sets of the 48 inch speed bumps. Motion to approve by Doug Hogg, seconded by Ken Leahy. **Approved.**



SPIDER LAKE SPRINGS CAMPERS ASSOCIATION

- c. With the closure of the laundry rooms it was suggested by camper Nigel Sims, B49 that a solution for better access to the Automatic Electronic Defibrillator (AED) be found. Staff did post notices to call the park 24/7 Security person that lives on site but campers didn't feel this was the right solution. As such, the Board will instruct staff to take the AED with its case and attach it to the wall outside the laundry room located at the store and to update the AED information signs.
 - d. A camper would like to request campers don't put out bird and squirrel feeders due to the damage that can be caused to trailers and sheds by the rodents that are attracted to these feeders. Squirrels will hide peanuts on lots, in sheds and barbecues which attracts rats.
 - e. Jill Schwandt, C22 asked if we would put a notice up to campers regarding cigarette butts being left on the ground around the park. Jill found a still burning cigarette while out for a stroll so decided to pick up butts (with tongs and gloves). After a couple of hours spread out over various walks Jill had collected close to 300! Notices will be placed on all bulletin boards and more cigarette containers will be placed around the park.
 - f. The reopening of amenities and allowing guests at the park was discussed. The Board will monitor the situation and revisit these issues closer to June 1st. An email updating campers will be sent prior to June 1st.
8. **Delegate Question/Presentation**
- a. No delegates were present.
9. **Correspondence**
- a. All emails sent to Joanne Boomer, Secretary to the Board have been answered.

Meeting adjourned at 11:14am.

Next meeting will be June 21, 2020 at 10:00am in the store as well as via ZOOM.



SPIDER LAKE SPRINGS CAMPERS ASSOCIATION

May 2020 Maintenance & Management Report

1. Speeding has been reported as continuing to be a major issue. Even more so with limited contact protocols. I've written a quick procedure for educational deployment of the radar gun with no contact; excessive speeders will not be confronted by staff. Reports will be sent to me and I will write up written warnings for mailing out. When excessive speeding is caught by radar gun, extreme situations will be forwarded directly to the BOD.
2. The concrete has been poured for the control gate at main pond, replacing the simple waterfall recently removed. This will be left to cure for a few days before being stripped and back-filled around it. The gate itself must still be ordered (1/2" aluminum plate).
3. Raking of the beach at main pond has begun.
4. As previously reported the fire rings were installed at the Long House, now the gravel surround has been placed.
5. Further electrical data has been added to the digital map. When complete, this map will be exported to multiple digital formats as well as have hard-copies made of layers we currently only have on multiple small pieces of paper.
6. I have also begun adding more single site layers so a map of each site can be added to the paper files. These are unique to each site and only hold information relevant to that specific site. Information about other sites is not included, unless it is shared, such as the length of a shared site line.
7. There were some glitches to the start of my working from home, not the least of which was access to information stored on the office PC. These have been corrected as noted below.
8. I have updated the office PC to Windows 10 from Windows 7, then set up remote access from my home PC. I now have access to the gate control software and the office printer from home as well as the digital records on the office PC. This was accomplished between 10pm and 7am starting on Tuesday April 28.
9. Material is being ordered for retaining walls, supports for the bridge railings, and roofing for the Spider Lake Springs Sign at the Main Gate and the 3 A-section electrical shelters.
10. The refreshed mural is nearly complete, only a protective clear coat must still be applied, then it will be delivered and installed.
11. An extension has been granted for the one outstanding repair of the waterslide to June 15. The repair is not expected to take long. It will require draining, cleaning and partially refilling the pool to test that the the repair is successful.
12. The pool will be drained and left dry for the summer, provided the ground water level remains low... if we have high ground water around the pool it will be necessary to partially fill it to protect it from the tendency of containers (the pool) to float in (ground) water. The pool does not have a hydrostatic relief-valve to automatically counteract this tendency.



SPIDER LAKE SPRINGS CAMPERS ASSOCIATION

13. I have answered what I hope is all outstanding emails and am now replying to them as I receive them. If anyone has anything that I've missed or needs an answer from me, please forward it, or re-forward it.

14. I have spoken with several members of the staff to let them know I am always available, and while I am not there, I am still working. They may call me with any concerns, including concerns with shareholders and other staff members. I will contact remaining staff on their next work days.

15. I have added information for staff to reference for physical distancing between coworkers and am still working to get more gloves, sanitizer or sanitizing wipes to them, I delivered what I was able to procure personally. *Please note that as Natalie and Makenna live in the same house, they are able to work closely together.

16. Lawn mowing has begun, after replacement of the blower belt on the 48" mower.

17. After some issues, the water line at G-40 was moved to a more appropriate connection point at the Blue Jay Way main and off the burn pile dead end. This also bypassed a portion of the old main that was left in place under G-40 for unknown reasons. The old main was leaking badly under their yard and flooding it so instead of repairing a problem by destroying their yard, I made the decision to have the issue corrected completely.

18. I will be making a day trip to SLS this coming week to program gate cards, complete a few site inspections for upcoming sales, view progress on projects and time permitting prepare instructions for the concrete footings at Larry's.

19. Permission for building applications is being sent via email with a note to staff so they are informed. Permits will be printed and posted as I am able to produce and/or deliver them.

20. Gate Numbers for your information (these are daily totals, which may include multiple swipes of the same card (in some cases these will be the few following the rules and swiping for each vehicle or for later guests) for both 2020 and 2019):

- Sun, April 19 – 33 (Sun, April 21/19 - 61 *Easter Sunday*)
- Mon, April 20 – 45 (Mon, April 22/19 - 27)
- Tue, April 21 – 41 (Tue, April 23/19 - 26)
- Wed, April 22 – 20 (Wed, April 24/19 - 32)
- Thu, April 23 – 58 (Thu, April 25/19 - 32)
- Fri, April 24 – 64 (Fri, April 26/19 - 75)
- Sat, April 25 – 71 (Sat, April 27/19 - 71)
- Sun, April 26 – 36 (Sun, April 28/19 - 71)
- Mon, April 27 – 37 (Mon, April 29/19 - 50)
- Tue, April 28 – 34 (Tue, April 30/19 - 29)
- Wed, April 29 – 32 (Wed, May 1/19 - 31)
- Thu, April 30 – 52 (Thu, May 2/19 - 29)
- Fri, May 1 – 71 (Fri, May 3/19 - 87)
- Sat, May 2 – 55 (to 10:44pm) (Sat, May 4/19 – 93)



SPIDER LAKE SPRINGS CAMPERS ASSOCIATION

I've requested sanitizer, even just a couple dispensers, for the two radio call boxes. If we are going to be recommending the use of these to contact staff I really want to provide that option, if at all possible.