



SPIDER LAKE SPRINGS CAMPERS ASSOCIATION

Draft Minutes of the Board of Directors Meeting for March 15, 2020

Directors Present:

President:	Henry Helin (D07)
Vice President:	Elaine Layman (G13)
Secretary	Joanne Boomer (C42)
Treasurer:	Robert Scantlebury (A-19)
Section A:	Ken Leahy (A20)
Section B:	Dave Clark (B04) (absent)
Section C:	Linda Wood (C41) (absent)
Section D:	Teresa Nielsen (D37)
Section E:	Lottie Legros (E21)
Section F:	Doug Hogg (F23)
Section G:	Cheri Doney (G23) (absent)

2 delegates were present.

1. President Henry Helin called the meeting to order at 10:03am.
2. **Approval of Consent Agenda** - Motion to approve Consent Agenda by Elaine Layman, seconded by Doug Hogg. **Approved.**
3. **Social Committee Report**
 - a. Tracy Zayik spoke regarding the Social Committee events for the 2020 camping season. Tracy will post events on Facebook and copies of the event calendar can be viewed on the bulletin board at the store as well as the web site. On the weekend of July 4/5, there will be events to celebrate the 30th Anniversary of the Park. Tracy is looking for photos from the past 30 years as she will be creating a scrapbook. Please email Tracy at thezayiks@hotmail.com.
4. **Treasurer's Report - Robert Scantlebury's reports were circulated to the board. (copies can be found on the store bulletin board) Highlights are as follows;**
 - a. The financials have been prepared for the May 2020 AGM.
5. **Maintenance/Management Report – Al Mainprize's report was circulated to the board. Report attached. Highlights are as follows;**
 - a. Park electrical. At the January Board meeting Al suggested that a full system inspection and a report on necessary changes or corrections and suggested improvements to the system be provided by a professional in the field.
 - Osprey Electric submitted a quote to inspect the electrical in the park. **Motion:** To approve Osprey Electric conducting an inspection and report on necessary changes or corrections and suggested improvements to the system in the park. Motion to approve by Henry Helin, seconded by Teresa Nielsen. **Approved.**



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- b. The water in the park will be turned on March 29th for testing. The park will be on a Boil Water Advisory. This is standard procedure following water turn-on and will be lifted as soon as clean test results are returned.
 - c. Al has created a Tree Removal Request form that must be submitted by owners to Al Mainprize, Park Manager. The form is now on the SLSR website under documents.
 6. **Old Business**
 - a. No old business.
 7. **New Business**
 - a. A discussion took place on the Coronavirus (COVID-19) and how best we could serve our members over the next few weeks/months. We have asked Al Mainprize our Park Manager to make sure the washrooms are cleaned a little more often and that the soap and paper towel dispensers are full. Al will order sanitizer and dispensers, enough for all washrooms, clubhouse, store, office and laundry rooms. A Government of Canada web site that seems to have reliable information regarding the virus is <https://www.canada.ca/en/public-health/services/diseases/coronavirus-disease-covid-19.html>.
 - b. The Board meet in December to finalize the Board of Director's Manual. **Motion:** To accept the finalized version of the Manual. Motion to approve by Elaine Layman, seconded by Henry Helin. **Approved.**
 - c. We would like to thank Kathryn Wilkins of D36 for the information on the Techno Flex speed bumps sold by Costco. Park Manager, Al Mainprize will be purchasing six sets of the 72 inch and two sets of the 48 inch speed bumps to be placed around the park.
 - d. The summer grant for students to work in the store is not available this year.
 - e. There was a discussion on hiring someone to help with getting the park looking good for the camping season. This would be for April and May 2020. **Motion:** To hire someone on a two month contract to get the park looking good for the 2020 camping season. Please contact Al Manprize, Park Manager at slsmanager2@gmail.com if you or someone you know is interested in the position. Motion to approve by Henry Helin, seconded by Lottie Legros. **Approved.**
 8. **Delegate Question/Presentation**
 - a. No questions/presentation received by delegates.
 9. **Correspondence**
 - a. All emails sent to Joanne Boomer, Secretary to the Board have been answered.

Meeting adjourned at 10:51. **Next meeting will be April 19, 2020 at 10:00am in the store.**

In Camera meeting adjourned at 12:45pm.



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February & March 2020 Maintenance & Management Report

1. Drinking water test results continue to be excellent.
2. The new “Tree Removal Request Form” must be used for all requests.
3. Tree service was on site for 2 days of work just bringing trees down while staff performed the clean-up. There is approximately one more day worth of tree service to finish but it will be scheduled at a later date.
4. All branches from tree falling have been chipped and hauled away.
5. Fire Hose Box repair is nearly complete for the year. The signage for the boxes has been changed from white vinyl decals to water-jet cut-out aluminum. This will save both time and money on future repairs as they are re-usable.
6. The concrete footing for the stone fireplace at the Longhouse has been cut up and removed in preparation for the new fire rings and gravel.
7. Replacement covers for several storm drain collection boxes have been fabricated and installed (Ostrom, Stevenson, Creek @ D-50 & Hendrickson Road).
8. Six more sections of bridge railing have been assembled. There are 6 sections left to complete, but they must wait until the final bridge is in place.
9. Repair and improvement of the small store pond is underway. The drain/overflow line is being split and a remote drain valve is being installed. Concrete is being cut/chipped to accommodate these changes. Once work is complete, including replacing any concrete, it will be pressure washed and painted with epoxy pool paint.