



# SPIDER LAKE SPRINGS CAMPERS ASSOCIATION

## Draft Minutes of the Board of Directors Meeting for April 19, 2020

### Directors Present:

### The meeting was conducted via ZOOM

|                 |                           |
|-----------------|---------------------------|
| President:      | Henry Helin (D07)         |
| Vice President: | Elaine Layman (G13)       |
| Secretary       | Joanne Boomer (C42)       |
| Treasurer:      | Robert Scantlebury (A-19) |
| Section A:      | Ken Leahy (A20)           |
| Section B:      | Dave Clark (B04)          |
| Section C:      | Linda Wood (C41) (absent) |
| Section D:      | Teresa Nielsen (D37)      |
| Section E:      | Lottie Legros (E21)       |
| Section F:      | Doug Hogg (F23)           |
| Section G:      | Cheri Doney (G23)         |

No delegates were present.

1. President Henry Helin called the meeting to order at 10:22am.
2. **Approval of Consent Agenda** - Motion to approve Consent Agenda by Henry Helin, seconded by Lotti Legros. **Approved.**
3. **Social Committee Report**
  - a. All events have been canceled/on hold until at least July.
4. **Treasurer's Report - Robert Scantlebury's reports were circulated to the board. (copies can be found on the store bulletin board)**
5. **Maintenance/Management Report – Al Mainprize's report was circulated to the board. Report attached.**
6. **Old Business**
  - a. Elaine has confirmed gaming license rules with regards to our 50/50 draws. We need a D Licence each year. A Board member with signing authority needs to purchase the licence.
  - b. The new speed bumps have arrived.
  - c. Due to the COVI19 situation we will wait to order new benches.
7. **New Business**
  - a. Security – As all events are cancelled for the foreseeable future, we will not be hiring outside security this year.
  - b. 2020 AGM – Due to the COVID-19 situation this years AGM scheduled for May 17<sup>th</sup> will be postponed. The Board will give campers 30 days notice when a new date can be confirmed.



## **SPIDER LAKE SPRINGS CAMPERS ASSOCIATION**

- c. Al Mainprize, Park Manager sent a letter to the Board expressing his wish to work from home for the next while. His concern for his and his family's health and safety are supported by the Board of Directors.
  - d. At the March meeting there was a discussion on hiring someone on a two month contract to help with getting the park looking good for the camping season. As per that discuss, the Board will be posting a help wanted ad for temporary help which could also cover some of the workload while our Park Manger is working from home.
- 8. Delegate Question/Presentation**
- a. No delegates were present.
- 9. Correspondence**
- a. In March and April, a number of emails were sent to all campers regarding the park being opened during the COVID-19 situation. All the information was added to our web site and Facebook pages. All emails sent to Joanne Boomer, Secretary to the Board have been answered.

Meeting adjourned at 11:30am.

**Next meeting will be May 17, 2020 at 10:00am in the store as well as via ZOOM.**

### **April 2020 Maintenance & Management Report**

1. Water turn-on was completed without issue, until the system was pressurized. A broken main was discovered and is scheduled for repair Friday, April 17.
2. All fire hose boxes have been loaded with hoses and a nozzle.
3. Water test results continue to be good.
4. The fire rings have been installed at the Longhouse.
5. The water level in Main Pond was lowered and the shallows scraped. Final clean-up and contouring is underway. Footings have been placed for the waterfall, which required temporarily altering the stream flows. Once the waterfall is complete, the bypass will be filled. Excess material has been moved to the Overflow parking area near the Dog Run.
6. The north shore of Fishing Pond has been cleaned up.
7. Common seating has been removed where appropriate and feasible. Both playgrounds are taped off. All sports equipment and toys have been stowed. All facilities are closed.
8. A culvert has been installed in front of C-25 on Stevenson Road to correct washout of the driveway access each year.
9. The fence between the shop yard and main field has been repaired, and one panel converted to gates for direct access to the field.